

MEETING NOTICE

TO: Budget, Finance & Investment Committee

FROM: Joyce Ealy, Chairman

TIME: Thursday, August 6, 2009 – 6:00 P.M.

PLACE: Courthouse, Room 205

AGENDA

1. Approve Minutes:
 - A. June 24, 2009
2. Investment Report
3. Fund Condition Reports
4. Insurance Report:
 - A. Financial Report
 - B. Recommendation to Approve Self-Funded Vision Program with the Administration to be through CIGNA
5. Amendment to Capital Asset Policy to Implement GASB Statement 51
6. Request from Health & Educational Facilities Board for Approval to Issue Revenue Bonds for the Spring Valley Apartments Project
7. General Fund Budget Amendments:
 - A. Assessor of Property - Reappraisal
 - B. Circuit Judges
 - C. Sheriff's Department
 - D. Archives
 - a. Approve Grant Contract with Tennessee Historical Commission and Related Budget Amendment
 - E. Drug Court
 - a. Approve Grant Agreement with the State of Tennessee, Office of Criminal Justice Programs for the ARRA Justice Assistance Grant and the Related Budget Amendment
 - F. Domestic Violence
 - a. Approve Grant Agreement with the State of Tennessee, Office of Criminal Justice Programs for the ARRA Domestic Violence Court Grant and the Related Budget Amendment
 - G. Miscellaneous
8. Ambulance Service Fund Budget Amendments
9. Development Tax Fund Budget Amendment
10. Approve Grant Contract with the State of Tennessee, Emergency Management Agency for a Public Assistance Grant Award for the Good Friday Tornadoes
11. Approve Contract with Tennessee Department of Health for Local Health Services
12. Other Business

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To also include items that may be forwarded by Public Works Committee or any other committee after agenda is mailed.

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cc: Commissioners
Ernest Burgess
Jim Cope
Teb Batey
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

EXPLANATION OF AGENDA ITEMS

1. The minutes of the June 24, 2009 meeting will be presented for approval.
2. Mr. Teb Batey, Trustee, will present the monthly Investment Report
3. The Finance Director will present the Fund Condition Reports for the months ending June 30, 2009 and July 31, 2009.
4. The Insurance Director will be presenting the following:
 - A. The monthly Insurance Report.
 - B. The Insurance Committee will be recommending that the County change the vision insurance to a Self-Funded Vision Program with CIGNA being the administrator.
5. The Inventory Control Supervisor will be requesting approval of an amendment to the Capital Asset Policy to implement GASB Statement 51, Accounting & Financial Reporting for Intangible Assets.
6. The Health & Educational Facilities Board will be requesting approval of an Agreement to issue revenue bonds in an amount not to exceed \$7,500,000 for the Spring Valley Apartments Project.
7. **General Fund Budget Amendments:**

- A. The Property Assessor will be requesting approval of the following budget transfer for the Reappraisal Department to provide adequate funding to purchase a vehicle from the State of Tennessee's bid:

From: 101-52310-425 – Gasoline - \$1,100
To: 101-52310-718 – Motor Vehicles - \$1,100

- B. The Finance Director will be requesting approval of the following budget amendment for the Circuit Judges' Postal Charges Account:

From: 101-39000 – Undesignated Fund Balance - \$150
To: 101-53110-348 – Postal Charges - \$150

- C. The Sheriff's Department will be requesting approval of the following budget amendment to request a transfer of unspent donated money from 2008-09 to the 2009-10 budget for Mounted Patrol, Explorers, ICE, and K9; and to request a transfer of unspent grant monies for 08-09 to the 2009-10 budget for the Law Enforcement Block Grant 2008, and the JAG 2007:

From: 101-39000 – Undesignated Fund Balance - \$15,111

To: 101-54110-399 – Other Contracted Services - \$14,551
101-54110-709 – Data Processing Equipment - 560

- D. The Archives Director will be requesting approval for the County Mayor to execute a Grant Contract with the Tennessee Historical Commission in the amount of \$19,000 and \$2,000 from the Heritage Partnership to update and digitize previous historic structure surveys for Rutherford County as part of the Tennessee Historical Commission's state-wide initiative. The grant application was previously approved by the County Commission on September 11, 2008.

Approval of the following budget amendment will also be requested to appropriate the funding from the grant and the Heritage Partnership:

Increase Revenue: 101-46190 – General Government Grant -\$19,000
101-44570 – Contributions/Gifts - \$2,000

Increase Expend.: 101-51910-169 – Part Time Personnel -\$14,860
101-51910-201 – Social Security - 930
101-51910-212 – Employer Medicare - 210
101-51910-308 – Consultant - 3,000
101-51910-355 – Travel - 2,000

Explanation of Agenda Items (cont'd)

- E. The Drug Court Coordinator will be requesting approval for the County Mayor to execute a Grant Contract with the State of Tennessee, Office of Criminal Justice Programs for the American Recovery & Reinvestment Act (ARRA) Justice Assistance Grant in the amount of \$52,000 over a two year period. The grant will be used to conduct an evaluation of the Drug Court Program.

The Drug Court Coordinator will also be requesting approval of the following budget amendment to appropriate the first year grant amount of \$28,000:

Increase Revenue:	101-47301 – ARRA JAG – Drug Court -	\$28,000
Increase Expend.:	101-58801-308 – Consultant -	\$21,850
	101-58801-355 – Travel -	5,850
	101-58801-435 – Office Supplies -	300

- F. The Domestic Violence Coordinator will be requesting approval for the County Mayor to execute a Grant Contract with the State of Tennessee, Office of Criminal Justice Programs for the American Recovery & Reinvestment Act (ARRA) Domestic Violence Court Grant.

The Domestic Violence Coordinator will also be requesting approval of the following budget amendment to appropriate the first year grant award of \$32,310:

Increase Revenue:	101-47302 – ARRA Domestic Violence Court -	\$32,310
Increase Expend.:	101-58802-169 – Part Time Personnel -	\$19,575
	101-58802-201 – Social Security -	1,215
	101-58802-212 – Employer Medicare -	285
	101-58802-349 – Printing, Stationery/Forms -	225
	101-58802-355 – Travel -	3,500
	101-58802-709 – Data Processing Equip. -	3,300
	101-58802-711 – Furniture/Fixtures -	4,210

- G. The Finance Director will be requesting approval of the following budget amendment to provide additional funding to make a transfer to the Self-Insurance Fund to pay liability claims:

From:	101-39000 – Undesignated Fund Balance –	\$300,000
To:	101-58900-505 – Judgments -	\$300,000

8. The Ambulance Service Director will be requesting approval of the following budget amendments to appropriate a donation from Red Giant Entertainment for the Scholarship Fund; and to request an amendment to provide funding for the cost of an employee to attend Paramedic School:

Increase Revenue:	118-44570 – Contributions/Gifts -	\$225
Increase Expend.:	118-55130-524 – In-Service/Staff Develop.-	\$225

From:	118-39000 – Undesignated Fund Balance -	\$6,500
To:	118-55130-524 – In-Service/Staff Development -	\$6,500

9. The Finance Director will be requesting to close the Manchester Ambulance Station Project. The remaining balance is \$21,449.40. There are no outstanding items on this project. The funding originally came from the Development Tax Fund, and this amendment transfers the remaining balance back to the Development Tax Fund:

Increase Revenue:	125-49800 – Transfers In -	\$21,450
Increase Undesignated Fund Balance:	125-39000 -	\$21,450

Explanation of Agenda Items (cont'd)

10. The Emergency Management Director will be requesting approval of a Grant Contract with the Tennessee Emergency Management Agency in the amount of \$416,828.93 to provide public assistance for the cost incurred during the Good Friday Tornadoes.
11. The Health Department Director will be requesting approval of a Grant Contract with the Tennessee Department of Health in the amount of \$1,629,700 for local health services.
12. Other Business